

January 11, 2021

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF OLNEY, TEXAS

6:00 P.M.

The City Council of the City of Olney, Texas, met Monday, January 11, 2021, at 6:00 P.M. Those present were: Mayor Rue Roger, Mayor Pro-Tem Tom Parker, Councilmembers Phil Jeske, Tommy Kimbro, Chuck Stennett, and Terri Wipperman. Absent: None. Staff Present: City Administrator Neal Welch, Chief of Police Dan Birbeck, Interim City Secretary Arpegea Pagsuberon, Wastewater Superintendent John Schneider. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.

Mayor Rogers called the meeting to order at 6:02 P.M.

CALL TO ORDER

Mr. Welch gave the invocation.

INVOCATION

No citizens appeared before the Council to comment. A citizen from Temple, TX sent an email thanking Chief Birbeck for his professionalism.

CITIZEN COMMENT
PERIOD

Mayor Rogers entertained a motion to adopt the minutes from the December 21, 2020 Regular Meeting as written. Councilmember Jeske made said motion, and Councilmember Wipperman seconded. Council voted unanimously to approve the minutes.

CONSIDER APPROVAL OF
MINUTES FROM
PREVIOUS MEETING(S)

Mr. Welch provided the auditor's assessment stating our utility data software is not capturing all possible revenue from our service with Waster Connections. We do not have an additional method of managing the trash service for all residential accounts. The recommendation to streamline the process from Waster Connections is to convert all residential accounts to using poly carts instead of dumpsters. The discrepancy lies with dumpsters, and when a service is terminated, the cost of the dumpster is not correctly distributed over the remaining properties with service. Councilmember Jeske has stated that if all residents move to poly carts and are picked up weekly at the curb of the service address, the trash truck will vibrate in place and cause unknown damage and additional wear and tear to the city streets. Mayor Pro-Tem Parker recommended the pick-up location be moved to the alley since the trash trucks already travel through them to pick up the dumpsters. Mayor Pro-Tem Parker requested to table the subject and form a committee to research further. Trash Service Committee includes Mayor Pro-Tem Parker, Councilmember Stennett, City Administrator Neal Welch, and Interim City Secretary Pagsuberon. Council took no action at this time.

CONSIDER UPDATING
AGREEMENT WITH
WASTE CONNECTIONS

Mr. Hulme attended the meeting to discuss his October water utility bill that resulted from a water leak and requested cost relief from the balance. The account reflects over one million (1,000,000) gallons of water use, billed at more than \$12,400. Wastewater Superintendent John Schneider was present to explain the location of the leak found on the Hulme's property and that the ¾ inch line could have between 22-23 lbs. pressure of water. Mr. Hulme believes the water line is ½ inch. Mayor Pro-Tem Parker requested additional data to reflect water produced and average use on the property so the Council may make an informed decision to help the water customer.

HEAR AND CONSIDER
ACTION TO RESOLVE
WATER UTILITY
RESIDENTIAL ACCOUNT

Mr. Welch presented a resolution to add Interim City Secretary Arpegea Pagsuberon to City accounts held at Olney Interbank. Mayor Rogers entertained a motion to approve resolution R1-21. Mayor Pro-Tem Parker made said motion, and Councilmember Jeske seconded. Council voted unanimously to approve Resolution R1-21.

CONSIDER RESOLUTION
R1-21 TO CHANGE
SIGNATORIES ON CITY
ACCOUNTS HELD AT
OLNEY INTERBANK

Mr. Welch requested an Assistant Emergency Management Coordinator be appointed in the event of a disaster or emergency. He recommended Interim City Secretary Arpegea Pagsuberon be selected as the previous City Secretary held the responsibility. The understanding is the Assistant Emergency Management Coordinator position follows the City Secretary position. Mayor Rogers entertained a motion to approve appointing Interim City Secretary Arpegea Pagsuberon to Assistant Emergency Management Coordinator. Mayor Pro-Tem Parker made said motion, and Councilmember Stennett seconded. Council voted unanimously to approve motion.

CONSIDER APPOINTING
ASSISTANT EMERGENCY
MANAGEMENT
COORDINATOR WITH
TDEM

Mr. Welch provided a Citizen Participation Plan for the Council's consideration to pass and approve specific instructions on how to handle complaints during the process of the Waste Water

APPROVE COMPLAINT
PROCEDURES FOR

CDBG project. Mayor Rogers entertained a motion to approve the Citizen Participation Plan. Councilmember Kimbro made said motion, and Councilmember Wipperman seconded. Council voted unanimously to approve the motion.

TEXAS COMMUNITY
DEVELOPMENT BLOCK
GRANT

Mr. Welch presented a resolution to adopt a 1,000-foot setback for alcoholic beverages from Olney ISD as previously discussed and requested by the Olney ISD Board in the December 21st, 2020, regular meeting. Mayor Rogers entertained a motion to approve resolution R2-21. Councilmember Stennett made said motion, and Mayor Pro-Tem Parker seconded. Council voted unanimously to approve Resolution R2-21.

CONSIDER RESOLUTION
R2-21 ADOPTING 1,000-
FOOT SET BACK FOR
SALE OF ALCOHOLIC
BEVERAGES FROM
OLNEY ISD

Mrs. Pagsuberon presented the contract with Young County Elections to conduct the May 1, 2021, Municipal General Election. The contract was previous forwarded to City Attorney Bill Myers for review, and no objections were made. Mayor Rogers entertained a motion to authorize the Interim City Secretary to enter into a contract with Young County Elections to conduct the May 1, 2021 election. Councilmember Jeske made said motion, and Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the motion.

CONSIDER AUTHORIZING
INTERIM CITY
SECRETARY TO ENTER
INTO CONTRACT WITH
YOUNG COUNTY
ELECTIONS TO CONDUCT
THE MAY 1, 2021
MUNICIPAL GENERAL
ELECTION

Mrs. Pagsuberon informed Council by briefing that Ordinance O1-21 would order the May 1, 2021 election for three (3) councilmembers and that after passage Council would need to sign the Order of Election. Mrs. Pagsuberon explained that election packets would be available starting on January 11, 2021. The filing period would be from January 13, 2021, through February 12, 2021, at 5:00 P.M. Councilmember Jeske, Councilmember Kimbro, and Councilmember Stennett would all be up for election. Mayor Rogers entertained a motion to approve Ordinance O1-21 to order the May 1, 2021, general election. Councilmember Jeske made said motion, and Councilmember Stennett seconded. Council voted unanimously to approve Ordinance O1-21 and signed the order of election.

CONSIDER ORDINANCE
O1-21 ORDERING THE
MAY 1, 2021 GENERAL
ELECTION & SIGN ORDER
OF ELECTION

Mr. Welch stated the Police Department report was missing this month as a key team member was recently hospitalized and unable to generate the necessary data. Mrs. Pagsuberon gave the monthly financial report. Councilmember Jeske reviewed the Balance Sheet and requested line items 02-00-1110 and 01-00-1111 for accounts receivable and 02-00-1111 and 01-00-1113 for doubtful and uncollectible accounts to be reviewed. He stated the numbers didn't make sense and to recheck them. Chief Birbeck joined the meeting and notified the Council two officers have left employment with the City and are actively searching for replacements. Mayor Pro-Tem Parker followed up on the previous discussion regarding rental property ordinance and repeat activity and police calls. Chief Birbeck stated there are specific ordinances that require the officer to issue a warning before issuing a citation and would like to discuss with the Council at a later date. Council requested that be placed at the next regularly scheduled meeting, and they will review.

MONTHLY
DEPARTMENTAL
REPORTS

Mayor Rogers stated that Council would enter executive session at 7:07 P.M. to discuss and deliberate Annual Performance Evaluation of Neal Welch as City Administrator of the City of Olney - Pursuant to Section 551.074(a)(1) of the Texas Government Code. Councilmember Wipperman agreed to take minutes. Guests were required to leave the room.

EXECUTIVE SESSION:
ANNUAL PERFORMANCE
EVALUATION OF NEAL
WELCH AS CITY
ADMINISTRATOR

Council reconvened in regular open session at 8:08 P.M. and all guests were permitted to return.

No action was taken at this time.

ANY ACTION AS A
RESULT OF THE
EXECUTIVE SESSION

Councilmember Wipperman asked about our Animal Control Officer's status, who is currently on FMLA due to an automobile accident. Chief Birbeck is presently working with Holly Larance on a case-by-case basis, but there is no active animal control activity. Mayor Rogers shared with the Council a forum in Graham for the vacancy left by Drew Springer. Mr. Welch asked the Council about two generators purchased by the City currently housed at the Public Works facility. He would like to have them serviced and set up on standby to be used in the event power is lost at any City facility. Mayor Pro-Tem Parker stated the cost of service might be more than the generator's value, and selling both as they are and using the funds to purchase a new generator might be the better choice. Chief Birbeck followed up on having cameras placed in high-crime areas to act as forensics surveillance. He suggested putting them on the existing light poles in connection with updating them with LED lights. The Council informed Chief Birbeck TNMP owns the light poles, and we would need to contact them and see if they are interested. Mayor Pro-Tem Parker was looking for an ad-hoc option for cameras, a more straightforward and more cost-effective solution.

DISCUSS OTHER
COUNCIL MATTERS –
ITEMS OF CONCERN TO
MEMBERS OF THE CITY
COUNCIL

There being no further business to come before the Council, the Council adjourned by consent at 8:22 P.M.

ADJOURNMENT

ATTEST:

Interim City Secretary