

April 6, 2021

MINUTES OF THE SPECIAL-CALLED MEETING
OF THE CITY COUNCIL OF THE
CITY OF OLNEY, TEXAS

12:00 P.M.

The City Council of the City of Olney, Texas, met Tuesday, April 6, 2021, at 12:00 P.M. Those present were: Mayor Rue Rogers, Mayor Pro-Tem Tom Parker, Councilmembers Phil Jeske, Chuck Stennett, and Terri Wipperman. Absent: Councilmember Tommy Kimbro. Staff Present: City Administrator Neal Welch, Interim City Secretary Arpegea Pagsuberon and Public Works Director KC Blassingame. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.

Mayor Rogers called the meeting to order at 12:03 P.M.

CALL TO ORDER

Mayor Rogers gave the invocation.

INVOCATION

Mayor Rogers asked the Council if everyone had an opportunity to read the job descriptions available. Mayor Pro-Tem Parker stated that the City Secretary and Assistant City Administrator's job descriptions were too detailed and requested Mr. Welch go back to the City Charter and take the verbiage from it. He also stated that the City Administrator should delineate the individual responsibilities, and the Council will defer to him for an update on performance. Councilmember Jeske added that the City Clerk job description was also too detailed to our City and should be pared down to standard clerk functions. It would be the City Secretary's responsibility to delineate tasks to the clerks. Council agreed with the recommendations and no action was taken.

DISCUSS AND REVIEW
ADMINISTRATIVE
POSITIONS – CITY
SECRETARY, ASSISTANT
CITY ADMINISTRATOR
AND CITY CLERK

Councilmember Jeske inquired about a land lease agreement with Air Tractor and requested Mr. Welch provide details to the council before a decision needs to be made. Mayor Pro-Tem Parker asked about the status of the trash service with Waste Connections. Mr. Welch stated the City would be required to start the bid process by request for proposal, and Mayor Pro-Tem Parker suggested we move forward as the contract expires March 2022.

DISCUSS OTHER
COUNCIL MATTERS –
ITEMS OF CONCERN TO
MEMBERS OF THE CITY
COUNCIL

There being no further business to come before the Council, the Council adjourned by consent at 12:20 P.M.

ADJOURNMENT

ATTEST:

Interim City Secretary