

August 31, 2021	MINUTES OF THE SPECIAL CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OLNEY, TEXAS	12:00 P.M.
<p>The City Council of the City of Olney, Texas, met Tuesday, August 31, 2021 at 12:00 P.M. Those present were: Mayor Rue Rogers, Councilmembers Harrison Wellman, Brad Simmons, and Chuck Stennett. Absent were Mayor Pro-Tem Tom Parker and Councilmember Terri Wipperman. Staff Present: Assistant City Administrator Arpegea Pagsuberon, Police Chief Dan Birbeck, City Secretary Tammy Hourigan, Public Works Director K.C. Blassingame. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.</p>		
Mayor Rogers called the meeting to order at 12:00 P.M.	CALL TO ORDER	
Mayor Rogers gave the invocation.	INVOCATION	
<p>City Council entered into Executive Session at 12:01 and came out of Executive Session at 12:14</p>	<p>EXECUTIVE SESSION: CONSIDER APPOINTMENT OF INTERIM CITY ADMINISTRATOR AND SEARCH FOR A PERMANENT REPLACEMENT PURSUANT TO SECTION 55.074(a) OF THE TEXAS GOVERNMENT CODE</p>	
<p>Mayor Rogers entertained a Motion to appoint Arpegea Pagsuberon as Interim City Administrator for a period of six months earning a salary of \$65,000.00 annually during this time. A contract will be drawn up for a six-month period or less if a City Administrator is found and hired. Councilmember Wellman made said motion, Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	<p>ANY ACTION(S) AS A RESULT OF THE EXECUTIVE SESSION</p>	
<p>Mayor Rogers entertained a Motion to approve the pro-rated salary of \$42,000.00 annually. Councilmember Simmons made said motion, Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p>	<p>ANY ACTION(S) AS A RESULT OF THE EXECUTIVE SESSION HELD MONDAY, AUGUST 23, 2021: DISCUSSING THE EVALUATION AND DUTIES OF CITY</p>	

	SECRETARY TAMMY HOURIGAN PURSUANT TO SECTION 55.07(a) OF THE TEXAS GOVERNMENT CODE
Mayor Rogers entertained a Motion to approve the pro-rated salary of \$42,000.00 annually. Councilmember Stennett made said motion, Councilmember Wellman seconded. Council voted unanimously to approve the Motion.	ANY ACTION(S) AS A RESULT OF THE EXECUTIVE SESSION HELD MONDAY, AUGUST 23, 2021: DISCUSSING THE EVALUATION AND DUTIES OF ASSISTANT CITY ADMINISTRATOR ARPEGEA PAGSUBERON PURSUANT TO SECTION 55.074(a) OF THE TEXAS GOVERNMENT CODE
No action was taken.	ANY ACTION(S) AS A RESULT OF THE EXECUTIVE SESSION HELD MONDAY, AUGUST 23, 2021: DISCUSSING REAL PROPERTY AT LAKE COOPER PURSUANT TO SECTION 55.072 OF THE TEXAS GOVERNMENT CODE
Mayor Rogers started the session with asking if the revenues had been updated? He was told that the revenue numbers that they were seeing were still in the process of being updated. There were general ledger entries that had not been made and corrections that were all in the process of being entered into the system. The Council would be given the updated version when the entries were completed. Chief Birbeck was available to ask questions as the Council reviewed the proposed budget. Ms. Pagsuberon presented the Council with the salary expenses that would occur should the officers receive cost of living raises at 2%, 3% and 5% along with increasing the hourly rate to \$19.75 from \$17.50 for officers. It also	2021-2022 BUDGET WORKSHOP

<p>includes the cost for potential overtime and the required overtime for the K-9 handler. Mayor Rogers asked the percentage of salary expense that was overtime? Chief Birbeck stated that he was requesting 7% of his Budget be allocated for projected overtime. For research purposes the overtime expense was examined from January – July 2021. These numbers were what was used to establish the amounts. Mayor Rogers asked if the department was fully staffed? Chief Birbeck stated that yes, fully staffed and taking the department to the next level by bringing the K-9 on staff. Chief Birbeck stated that he was requesting the raise to \$19.75 in order to keep the employees that he had. He felt that if this rate was approved, there would be no need for an hourly increase for possibly five years, as long as Cost of Living raises continued. Chief Birbeck feels that the department will continue to grow in knowledge and experience but that other than that, there's not much room for advancement within the department. It was noted that the YTD for FY 2020-2021 will come in under budget, due to staffing issues earlier in the year. Chief Birbeck feels that the increase will put the department in a favorable position. Chief Birbeck was asked about the expense of animal control. He explained that those were numbers that were not able to be changed. The \$20,000.00 that is in the proposed budget will cover the costs of what Young County charges the City of Olney for animals that are taken to that facility. Mayor Rogers stated that it would possibly be a good idea for Chief Birbeck to reexamine the cost for the City of Olney to have their own facility, but that will come later in the FY 2021-2022. Chief Birbeck mentioned that one solution could possibly be to visit with Young County about partnering on the cost of a facility and place it in a central place. This would assist in cutting the costs due to partnering and would also cut some of the travel costs.</p> <p>Chief Birbeck spoke about the cost of the new vehicles that have not arrived. It's looking like that expense will possibly have to be shifted to the FY 2021-2022 since there has no possession of vehicle(s) taken year to date. The Young County Dispatch agreement expense was discussed. It will increase 5% this year and most likely 5% next year. Young County had proposed a 7% increase, but the agreement states that the increase cannot exceed 5%. The contract is for one year. Ms. Pagsuberon mentioned to the Council that the Decision Packet that they had been provided contained everything that was being proposed, but once the Revenue numbers were firmed up, those items could then be further examined and deleted depending on the expense.</p> <p>Mayor Rogers stated that the meeting was a great start at examining the police department. Revenues would be updated and further examined at the next meeting. It was decided that there would be another Special Meeting scheduled for Tuesday, September 7, 2021 at 12:00 P.M. The agenda for this meeting would be a continuance of FY 2021-2022 Budget Workshop with a first overview of Public Works.</p>	
<p>There being no further business to come before the Council, the Council adjourned by consent at 12:55.</p>	<p>ADJOURNMENT</p>

