

February 14, 2022	MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF OLNEY, TEXAS	6:00 P.M.
<p>The City Council of the City of Olney, Texas met Monday, February 14, 2022 at 6:00 P.M. Those present were: Mayor Rue Rogers, Mayor Pro-Tem Tom Parker, Councilmembers Brad Simmons, Terri Wipperman and Harrison Wellman. Councilmember Chuck Stennett was absent. Staff Present: Interim City Administrator Arpegea Pagsuberon, Chief Dan Birbeck, Officer Dustin Hudson, City Secretary Tammy Hourigan, Public Works Director K.C. Blassingame, City Attorney Bill Myers and Attorney Dan Branum. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster. (NO AUDIO IS AVAILABLE FOR THIS MEETING RECORDING ONLINE DUE TO A PROBLEM WITH "GO TO MEETING")</p>		
Mayor Rogers called the meeting to order at 6:00 P.M.	CALL TO ORDER	
Councilmember Wipperman gave the invocation.	INVOCATION	
There were no citizens present during the Citizen Comment Period.	CITIZEN COMMENT PERIOD	
Mayor Rogers entertained a Motion to approve the Minutes from the Special Called February 11, 2022 Council Meeting. Mayor Pro-Tem Parker made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion.	CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)	
<p>It was stated by Officer Hudson that these items were previously tabled in 2020. The properties are currently all owned by Curtis Cashion, deceased. 701 West Oak has a residence that is rented and the tenants are in the process of purchasing the house. The remaining structures are all vacant. Officer Hudson stated that they all lack structural integrity, no water, no electricity and infested with rodents. It was explained that an order would be issued to restore, repair or demo. The order will follow the sale of the property. The new owner will be required to present a construction plan then work must begin within 90 days or the City of Olney will continue with abatement.</p>	<p>COUNCIL ACTING AS BUILDING COMMISSION; HEAR REPORT AND RECOMMENDATION FROM CODE ENFORCEMENT OFFICER CONCERNING CODE VIOLATIONS AT: 608 NORTH AVENUE F, 701 WEST OAK, 405 NORTH AVENUE D, 503 WEST ELM STREET AND 1003 WEST PAYNE STREET</p>	
<p>Council entered into a Public Hearing for the property located at 608 North Avenue F at 6:06 P.M. and closed at 6:07 P.M. Council entered into a Public Hearing for the property located at 701 West Oak at 6:07 P.M. and closed at 6:07 P.M. Council entered into a Public Hearing for the property located at 405 North Avenue D at</p>	<p>PUBLIC HEARING(S) CONCERNING CODE VIOLATIONS AT: 608 NORTH AVENUE F, 701 WEST OAK, 405 NORTH AVENUE D, 503</p>	

<p>6:08 P.M. and closed at 6:08 P.M. Council entered into a Public Hearing for the property located at 503 West Elm Street opened at 6:08 P.M. Mayor Pro-Tem Parker stated that there were two people interested in the property. Their contact information will be passed to Mr. Cashion's son-in-law. The Public Hearing closed at 6:10 P.M. Council entered into a Public Hearing for the property located at 1003 West Payne Street at 6:10 P.M. and closed at 6:10 P.M.</p>	<p>WEST WLM STREET, 1003 WEST PAYNE STREET</p>
<p>Mayor Rogers entertained a Motion to Approve an Order to repair, restore or demolish the property located at 608 North Avenue F. Councilmember Wellman made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion. Mayor Rogers entertained a Motion to Approve an Order to repair, restore or demolish the property located at 701 West Oak. Councilmember Wellman made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion. Mayor Rogers entertained a Motion to Approve an Order to repair, restore or demolish the property located at 405 North Avenue D. Councilmember Wellman made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion. Mayor Rogers entertained a Motion to repair, restore or demolish the property located at 503 West Elm Street. Mayor Pro-Tem Parker made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion. Mayor Rogers entertained a Motion to repair, restore or demolish the property located at 1003 West Payne Street. Councilmember Wipperman made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	<p>COUNCIL ACTING AS BUILDING COMMISSION: CONSIDER ORDER TO ABATE CODE VIOLATIONS AT: 608 NORTH AVENUE F, 701 WEST OAK, 405 NORTH AVENUE D, 503 WEST ELM STREET, 1003 WEST PAYNE STREET</p>
<p>This was the second reading for Ordinance 02-22. The changes requested during the first reading were inserted. These changes involved notating that the charges listed for tires, were in fact for each tire and that all refrigerants had to be removed by a credited source and the appliance marked as such before disposing at the Convenience Station. Mayor Rogers entertained a Motion to approve Ordinance 02-22 with the changes made updating and increasing the Convenience Station Rates. Mayor Pro-Tem Parker made said Motion. Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p>	<p>CONSIDER ON SECOND READING ORDINANCE 02-22 CONVENIENCE STATION RATE CHANGES</p>
<p>This was the second reading for Ordinance 04-22. Attorney Branum stated that there had been no changes made other than some verbiage referring to an out- of- town vendor clause. Mayor Pro-Tem Parker questioned removing the clause sighting that there could be instances where vendors could come to the City of Olney to sell items that would be in direct competition with local businesses. Councilmember Wellman stated that there had been an instance where a low cost pet clinic had come to the City of</p>	<p>CONSIDER ON SECOND READING ORDINANCE 04-22 CIVIC CENTER RENTAL CHANGES</p>

<p>Olney, requesting use of the Civic Center. Attorney Branum stated that he was okay with leaving the verbiage as it was in the first reading. Mayor Rogers entertained a Motion to approve Ordinance 04-22 Updating Civic Center Rental Agreement and Charges. Councilmember Wellman made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	
<p>This was the second reading for Ordinance 05-22 to remedy uncontrolled intersections in the City of Olney. There were no changes made at the time of the first reading. Mayor Rogers entertained a Motion to approve Ordinance 05-22 remedy uncontrolled intersections in the City of Olney. Councilmember Simmons made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	<p>CONSIDER ON SECOND READING ORDINANCE 05-22 REMEDY UNCONTROLLED INTERSECTIONS IN THE CITY OF OLNEY</p>
<p>This item was tabled. No action was taken.</p>	<p>CONSIDER ON SECOND READING ORDINANCE 06-22 OPERATING UNINSURED VEHICLES AND PROVIDING FOR IMPOUNDMENT/SECUREMENT OF THE MOTOR VEHICLES</p>
<p>This item was tabled. No action was taken.</p>	<p>DISCUSS AND CONSIDER PROCUREMENT POLICIES AND PROCEDURES</p>
<p>Interim City Administrator Arpegea Pagsuberon explained to the Council that there had been three service providers bid for the opportunity to complete the project implementation for the American Rescue Plan Act. Those three were Grant Works, Public Management and TLC. Ms. Pagsuberon, Ms. Hourigan and Mayor Pro-Tem Parker had met the previous week to examine the bid packages and score the prospects. The scores for Grant Works were 94-84. The scores for Public Management were below 80. The scores for TLC were 69. TLC had the highest fees, with Public Management having the lowest. Grant Works came back with an offering of fees that were \$1,000 less than Public Management. At no time was Grant Works made aware of the other bid amounts. Mayor Pro-Tem Parker stated that the City of Olney had done business with Grant Works in the past. They were locally based (Wichita Falls) and that the City of Olney had always been pleased with their performance. He also stated that these funds would most likely be allocated for larger purchases and not a lot of small separate purchases. Mayor Rogers entertained a Motion to select Grant Works of Wichita Falls to take care of Project Administration and Delivery Service to complete Project Implementation for the American Rescue Plan Act (ARP ACT) Funding administered by the U.S. Department of</p>	<p>DISCUSS, CONSIDER AND SELECT ADMINISTRATION/PROJECT DELIVERY SERVICE PROVIDER(S) TO COMPLETE PROJECT IMPLEMENTATION FOR THE AMERICAN RESCUE PLAN ACT (ARP ACT) FUNDING ADMINISTERED BY THE U.S. DEPARTMENT OF THE TREASURY, OTHER FEDERAL OR STATE AGENCY</p>

<p>the Treasury, the Treasury or other Federal or State Agencies. Councilmember Simmons made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	
<p>Mayor Rogers entertained a Motion giving Interim City Administrator authorization to enter into a contract with Grant Works to be the delivery service provider to complete project implementation for the American Rescue Plan Act (ARP ACT) funding administered by the U.S. Department of the Treasury, other Federal or State Agency. Mayor Pro-Tem Parker verified with City Attorney Myers that the Resolution did not have to include Grant Works in the Header. Councilmember Wellman made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	<p>CONSIDER RESOLUTION NO. R1-22 AUTHORIZING ADMINISTRATION/PROJECT DELIVERY SERVICE PROVIDER(S) TO COMPLETE PROJECT IMPLEMENTATION FOR THE AMERICAN RESCUE PLAN ACT (ARP ACT) FUNDING ADMINISTERED BY THE U.S. DEPARTMENT OF THE TREASURY, OTHER FEDERAL OR STATE AGENCY</p>
<p>Interim City Administrator Arpegea Pagsuberon presented to the Council what was needed in order to be compliant with topics addressed on social media and the steps that needed to be taken/preserved in the case of Public Information Requests. Ms. Pagsuberon had a meeting with Archivesocial. They had sent a proposal. They would take care of monitoring the sights and archive all information that is required to be preserved. The first year would be pro-rated, then the next annual payments would be \$3,000.00 per year. Councilmember Wellman stated that he was not sure that the benefit would outweigh the cost. Mayor Pro-Tem Parker inquired as to what would getting out of the contract entail? It was decided that Ms. Pagsuberon would explore other options that are available and get quotes from those other companies as well. She agreed that she would obtain the information and present it at a later Council Meeting. No action was taken.</p>	<p>DISCUSS AND CONSIDER SOCIAL MEDIA ARCHIVING SERVICES WITH ARCHIVESOCIAL</p>
<p>Chief Birbeck stated that this is an investigative tool that police departments use. There is a license issued for use, whether it is used to enter information into LeadsOnline or if it's used as a tool to locate stolen property. The cost is \$1900.00 annually with the pro-rated rate being \$1300.00 the first year for the City of Olney. Councilmember Wellman inquired as to how the system worked and Chief Birbeck gave a summary. This tool is also required to be used by pawn shops in order to track stolen merchandise. Mayor Pro-Tem inquired as to whether there were other companies that performed the same way. Officer Birbeck stated that this particular company was the one that pawn shops were required to report to. Chief Birbeck also stated that he would be presenting to the Council, at a later date a request to obtain licensing for Nexus Lexus, which is another tool used by municipalities and institutions. It was decided to table for now. No decision was made.</p>	<p>DISCUSS AND CONSIDER INVESTIGATIVE TOOL SUBSCRIPTION WITH LEADSONLINE</p>

<p>This item was discussed at the prior meeting held February 11, 2022 at the Special Called Meeting. There was no further action needed.</p>	<p>DISCUSS AND CONSIDER THE PROPOSED BIDS FOR THE CITY OF OLNEY SOLID WASTE DISPOSAL AND THE AWARDING OF CONTRACT</p>
<p>City Attorney Myers stated that there was also a 4th tract of land that was included in this baseball field property. It is located South of the Shell Station. He stated that there needs to be a full survey performed before moving forward in order to have solid boundaries on all that will be involved in the purchase/long-term lease. It was also stated that this project is all dependent upon the Bond being passed during the May7, 2022 election to cover the costs of the project. Mayor Rogers entertained a Motion to move forward with the O.I.S.D. Purchase or Long-Term Lease of the Baseball Field Property contingent upon all surveys being completed and the bond passed during the May 7, 2022 Election. Councilmember Simmons made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS AND CONSIDER O.I.S.D. PURCHASE OF LONG-TERM LEASE OF BASEBALL FIELD PROPERTY</p>
<p>The Pitney Bowes postage meter machine located at City Hall is due for an upgrade. The new terms would begin March 1, 2022 for a term of 60 mos. The cost is billed quarterly at a rate of \$290.43. The new rate for the upgraded postage meter will be \$259.71. Mayor Rogers entertained a Motion to authorize Interim City Administrator Arpegea Pagsuberon to sign the Pitney Bowes postage meter lease agreement updating the postage machine. Councilmember Simmons made said Motion. Councilmember Wipperman seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS AND CONSIDER AUTHORIZING INTERIM CITY ADMINISTRATOR ARPEGEA PAGSUBERON TO SIGN THE PITNEY BOWES METER LEASE AGREEMENT UPDATING THE POSTAGE MACHINE</p>
<p>The Council was presented with the updated Statement of Revenues and Expenditures. K.C. Blassingame, Public Works Director was present to address the Council about purchasing a new pickup. It was determined that \$29,000.00 was already marked for that purchase. He was told by Council to begin looking and try to locate the vehicle. There were no amendments currently needed.</p>	<p>BUDGET WORKSHOP: FY 2020-2021 BUDGET AMENDMENT</p>
<p>Mayor Rogers entertained a Motion to hold the upcoming February 28, 2022 City Council Meeting at the Civic Center located at 210 S Grand, Olney, Texas. Councilmember Wipperman made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS AND CONSIDER THE LOCATION FOR THE FEBRUARY 28, 2022 CITY COUNCIL MEETING</p>
<p>There were none.</p>	<p>DISCUSS OTHER COUNCIL MATTERS – ITEMS OF</p>

