

August 22, 2022	MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF OLNEY, TEXAS	6:00 P.M.
<p>The City Council of the City of Olney, Texas met Monday, August 22, 2022 at 6:00 P.M. Those present were: Mayor Rue Rogers, Mayor Pro-Tem Tom Parker, Councilmembers Brad Simmons, Tommy Kimbro, Chuck Stennett and Harrison Wellman. Staff Present: Interim City Administrator Arpegea Pagsuberon, Officer Dustin Hudson, City Secretary Tammy Hourigan, Interim Public Works Director Michael Jacoba and City Attorney Bill Myers. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.</p>		
Mayor Rogers called the meeting to order at 6:00 P.M.	CALL TO ORDER	
Bill Myers gave the invocation.	INVOCATION	
No one was present.	CITIZEN COMMENT PERIOD	
<p>Mayor Rogers entertained a Motion to approve the Minutes from the August 12, 2022 Special Called Meeting. Councilmember Simmons made said Motion. Councilmember Kimbro seconded. Council voted unanimously to approve the Motion.</p>	CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)	
<p>Mayor Rogers, along with Interim City Administrator Arpegea Pagsuberon presented Shannon Adams with her Ten -Year Longevity Award and thanked her for her service to the City of Olney.</p>	PRESENT 10 YEAR LONGEVITY AWARD TO SHANNON ADAMS	
<p>Council reviewed this version, since it had recently been re-written by Attorney Dan Branum. Councilmember Simmons asked who would be enforcing and performing the inspections? Officer Hudson stated that it would be himself and Officer Logan. They would be taking the online certification courses (approximately 6 hours). Mayor Pro-Tem Parker asked if the enforcement of the Ordinance would stay within Code Enforcement? Officer Hudson stated that it would. Mayor Rogers entertained a Motion to approve the First Reading of Ordinance O16-22-Providing for Regulation of Food Establishments, Adopting the Texas Food Establishment Rules, Adopted by the Texas Department of State Health Services; Providing a Repealing Clause; Providing a Severability Clause; Providing a Savings Clause: Providing a Penalty of fine not to exceed the sum of Two Thousand Dollars and Providing an Effective Date with no changes to the Ordinance as written. Councilmember Wellman made said Motion.</p>	DISCUSS AND CONSIDER FIRST READING ON ORDINANCE O16-22 FOOD ESTABLISHMENTS & HEALTH INSPECTIONS	

<p>Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	
<p>City Secretary Tammy Hourigan explained to the Council that the changes requested during the First Reading had been added and were highlighted for their approval. The amendment pertains to Section I., 4.15. (c) referencing the separate surcharge added for each dwelling unit receiving water service and being occupied any time during the billing cycle. During the First Reading it was pointed out that the Customer/Owner would be responsible for reporting to City Hall, by the 20<sup>th</sup> of the month, the number of dwellings that were occupied any time during the month, resulting in what would be billed for the upcoming charges. The language was added stating "There will be a document supplied by City Hall that will be signed and dated by the owner when the dwelling unit is delivered. The City of Olney employee accepting the dwelling count will also sign and date for acknowledgement". It was also stated during the First Reading that if the dwelling number is not reported, the bill will include the full number of dwellings and there will be no adjustments issued. Mayor Rogers entertained a Motion to approve Ordinance O21-22 Amendment to Water Surcharge with the changes listed above. Councilmember Stennett made said Motion. Mayor Pro-Tem seconded. Council voted to approve the Motion. Councilmember Wellman abstained.</p>	<p>DISCUSS AND CONSIDER SECOND READING ON ORDINANCE O21-22 AMENDMENT TO WATER SURCHARGE</p>
<p>The \$10.00 per One Thousand gallons of bulk water currently being charged is less than what current customers are paying for water. It was felt that there was a need to re-visit those fees. The fees in Ordinance No O22-22 Bulk Water Rates reflects the rates currently being charged to customers living outside the City Limits of Olney. The initial fee will be the base rate charged which will include the first One Thousand gallons, then ten dollars per One Thousand gallons. Mayor Pro-Tem Parker stated that the amendment needed to be made to the Ordinance that would allow for current customers who had already paid the minimum base rate on their current billing to present their receipt for payment or the City Hall employee could check their account. If that amount had already been paid for the month, the customer would not have to pay anything in addition other than the \$10.00 per One Thousand gallons. Mayor Rogers entertained a Motion to approve the First Reading of Ordinance O22-22 Bulk Water Rates with amendments. Councilmember Kimbro made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS AND CONSIDER FIRST READING ON ORDINANCE O22-22 BULK WATER RATES</p>
<p>Interim City Administrator reported that the Clerks, City Secretary Tammy Hourigan and herself had visited three separate cities that were currently using various modules of the Utility Billing Software Fundview. All individuals gave good reviews and reported no particular problems. They were all very complimentary of the</p>	<p>DISCUSS AND CONSIDER UTILITY BILLING SOFTWARE - FUNDVIEW</p>

<p>customer service. They reported that every module had their own experts assigned to them and that answers were always answered in a timely manner. The cities visited were Holliday, Jacksboro and Ponder. Ms. Hourigan also made phone call to Lakeside City and Haskell. Their reports were favorable as well. Ms. Pagsuberon stated that the annual cost would be \$36,800.00 with an installation of \$31,000.00. the AARPA Grant funds would be used to cover the costs associated with changing the software. She was also exploring the possibility of pre-paying for the second year and if it would result in a savings. Councilmember Wellman asked if this Agenda Item could be tabled and re-visited after the Budget Workshop, which was item #12 on the agenda? The agenda item was tabled. This Agenda Item was reopened after the 2022-2023 Budget Workshop. Councilmember Harrison stated that the additional funds for FundView would need to be available after the third year. He was not opposed to the switch as long as everyone is aware of the \$20,000.00 additional each year. It was stated by both Interim City Administrator Arpegea Pagsuberon and City Secretary Tammy Hourigan that it would not be \$20,000.00, since there was still an annual cost being incurred to use the ASSYST software. Mayor Rogers entertained a Motion to move forward with the switch to the Fundview Software. Mayor Pro-Tem Parker made the Motion. Councilmember Stennett seconded. Council voted unanimously to approve the Motion.</p>	
<p>Both Herb Barnhardt and Jordan Harrelson have shown an interest. The question was asked if this was an item that had to be put out for bid? City Attorney Myers stated that it was his understanding that it does not have to be put out for bid. Mayor Rogers stated that Air Tractor wants the City to deal with it and make any decisions. Mayor Pro-Tem Parker suggested that it be put out for bid. Attorney Myers stated that it bears remembering that it is not the lowest bid, it's the best bid that should be awarded the lease. Neither party was present at the Council Meeting. Attorney Myers stated that he would check the process and see what is required. Mayor Rogers stated that he felt a bid package should be assembled. It's time sensitive, but not urgent. It was his opinion that the information should be assembled within the next month and half. No action was taken at this time.</p>	<p>DISCUSS AND CONSIDER LEASE/CONTRACT FOR THE AIRPORT INFIELD</p>
<p>City Secretary Tammy Hourigan reported that the Proposed Tax Rate for FY 2022-2023 is 0.685554. This will result in a Tax Levy of \$875,095.00 which is a 4.24 percent increase from the previous year's Tax Levy of \$839,423.00. This Proposed Tax Rate is also a 8.29 percent decrease from the previous Tax Rate of 0.747600. Mayor Rogers entertained a Motion to approve the Proposed Tax Rate for FY 2022-2023 of 0.685554. Councilmember Harrison made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the motion.</p>	<p>DISCUSS AND CONSIDER FY 2022/2023 PROPOSED TAX RATE</p>

<p>Councilmember Wellman stated that his reason for wanting to discuss Agenda Item #9 during the Budget Workshop was to insure that everyone realized it was going to cost roughly \$1,000.00 more each month to switch the software to Fundview. Mayor Pro-Tem Parker stated that things such as implementing the food inspections, raising the bulk water rates, etc. would assist in the offset of those expenses. Ms. Pagsuberon also stated that the Fundview Software was much more accurate and that could possibly result in a revenue increase. Mayor Rogers asked what the thoughts were on the proposed Budget? Mayor Pro-Tem Parker stated that he thought that fuel costs possibly needed to be revisited and increased. It was then decided that Agenda Item #9 would be revisited. There was no action to be taken on this Agenda Item at this time.</p>	<p>2022-2023 BUDGET WORKSHOP</p>
<p>Councilmember Kimbro stated that he would like for the meetings to return to City Hall. Mayor Pro-Tem Parker stated that he felt the meetings should be held at the Civic Center in order to allow more attendance and due to the transparency shown when larger numbers were able to comfortably attend. Mayor Rogers entertained a Motion to hold the September 12, 2022 and September 26, 2022 City Council Meetings at City Hall. Councilmember Kimbro made said Motion. Councilmember Simmons seconded. Mayor Pro-Tem Parker was opposed. Council voted to hold the September Meetings at City Hall.</p>	<p>DISCUSS AND CONSIDER THE LOCATION FOR THE SEPTEMBER 12, 2022 AND SEPTEMBER 26, 2022 CITY COUNCIL MEETINGS</p>
<p>Council entered into Executive Session at 6:50 P.M. and came out of Executive Session at 7:18 P.M.</p>	<p>EXECUTIVE SESSION: DISCUSS REAL PROPERTY AT 301 WEST MAIN STREET (TIRE SHOP) PURSUANT TO SECTION 551.072 OF THE TEXAS GOVERNMENT CODE</p>
<p>No action was taken.</p>	<p>DISCUSS AND CONSIDER ANY ACTION(S) AS A RESULT OF THE EXECUTIVE SESSION</p>
<p>No additional matters were discussed</p>	<p>DISCUSS OTHER COUNCIL MATTERS-ITEMS OF CONCERN TO MEMBERS OF THE CITY COUNCIL</p>
<p>There being no further business to come before the Council, the Council adjourned at 7:19 P.M.</p> <p>ATTEST:</p>	<p>ADJOURNMENT</p>

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Tammy Hourigan, City Secretary