

May 8, 2023	MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF OLNEY, TEXAS	6:00 P.M.
<p>The City Council of the City of Olney, Texas met Monday, May 8, 2023 at 6:00 P.M. Those present were: Mayor Rue Rogers, Mayor Pro-Tem Tom Parker, Councilmembers Brad Simmons, Harrison Wellman, Tommy Kimbro and Chuck Stennett. Staff Present: City Administrator Arpegea Pagsuberon, Officer Dustin Hudson, Public works Director Michael Jacoba, City Secretary Tammy Hourigan, Attorney Dan Branum and City Attorney Bill Myers. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.</p>		
Mayor Rogers called the meeting to order at 6:00 P.M.	CALL TO ORDER	
Brad Simmons gave the invocation.	INVOCATION	
No one was present.	CITIZEN COMMENT PERIOD	
<p>Mayor Rogers entertained a Motion to approve the Minutes from the March 27, 2023 Council Meeting. Mayor Pro-Tem Parker made said Motion. Councilmember Kimbro seconded. Council voted unanimously to approve the Motion.</p>	CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)	
<p>Penny Molina was in attendance because he had submitted the winning bid for the property located at 505 N. Ave. E. He stated that he currently joins the property to the North and that he wanted to acquire it in order to extend his property line. He stated that he did not have any current plans other than to continue to keep it clean, just as he had been doing. Mayor Rogers verified that his bid amount had met the minimum bid requirements. Councilmember Wellman mentioned that the Council should explore the option of combining lots that were smaller in size, in order to fulfill the minimum requirements to be able to build a structure. City Administrator Pagsuberon stated that the request had to be presented to the Planning and Zoning Committee. If P&Z is onboard and makes the recommendation, then it's brought before the City Council to Discuss and Consider. Young County Appraisal District is notified and the appropriate paperwork is completed to show the new results. Ms. Pagsuberon stated that she would have to check with YCAD to inquire as to what all was needed to accomplish this task, if requested or needed. Mayor Rogers entertained a Motion to accept the bid submitted by Mr. Molina in the amount of \$3,895.61 to purchase the property described as 505 N. Ave E, Olney, Texas. Tommy Kimbro made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	CONSIDER TAX RESALE BID(S)	

<p>City Administrator directed the Council to a document that was submitted by Texas Communities Group that broke down funds acquired by the City of Olney when Crombie Properties purchased the lots. The amount that the City of Olney will be receiving will be approximately \$43,000.00. Mayor Rogers asked when we should receive the funds? Ms. Pagsuberon explained to the Council that once the bid is accepted (as Mr. Molina's had just been processed earlier in the evening) everything is submitted back to TCG, they distribute the paperwork to the other entities for approval (which can take some time since it has to wait for their next meeting), if approved by all, it then goes to the bidder/new owner for signing, then to Young County for the appropriate filing. Once everything is finished, the funds are distributed. Mayor Pro-Tem Parker, while examining the documents, saw that TCG was withholding \$4000.00 and asked what that covered? Ms. Pagsuberon stated that she would look at the contract, but that since was the first time that bids had been accepted, she was reasonably sure that this fee covered the entire annual contract. She stated that she would pull the contract for review. Mayor Rogers asked the Council what their thoughts were for the allocation of the funds, once received? Councilmember Wellman stated that he though the \$12,000.00 budget item for tax resale properties should be funded. He was under the impression that there was an item on the budget each year for this, but after review none was found. Mayor Pro-Tem Parker stated that he was the one that had asked that this item be placed on the agenda. He was ok with the item being tabled until all the final numbers were submitted. Ms. Pagsuberon stated that the paperwork had been sent out earlier in the day via Fed Ex to Crombie Properties. The agenda item was tabled.</p>	<p>DISCUSS AND CONSIDER THE ALLOCATION OF THE FUNDS ACQUIRED WHEN THE TAX RESALE BLOCK PURCHASE CLOSES</p>
<p>No changes were made to the document during the First Reading at the last Council Meeting. It was determined that these would be considered permanent structures, since they could not just be picked up and moved. They were not on wheels and axles. Mayor Pro-Tem Parker stated that he felt an Ordinance needed to be prepared (or possibly there was an existing one that could be reviewed) since there was already an Ordinance pertaining to storage sheds and other outbuildings placed on property. He suggested that this Ordinance placing a moratorium be passed until further review could be done. Officer Hudson stated that item (F) on the Ordinance needed to be eliminated because there could be no rules pertaining to color of the container. It was determined that a committee to examine the needs and wants of using the shipping containers would be formed. That committee would be made up of Councilmembers Tommy Kimbro and Chuck Stennett along with Officer Logan (Code Enforcement). Mayor Rogers entertained a Motion to approve the second reading of Ordinance O6-23 with revisions eliminating section (F). Mayor</p>	<p>DISCUSS AND CONSIDER ON SECOND READING OF ORDINANCE O6-23 MORATORIUM ON SHIPPING CONTAINERS</p>

<p>Pro-Tem Parker made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	
<p>City Administrator Arpegea Pagsuberon stated that the condition of the Sub Courthouse located at 117 South Grand Avenue was very concerning and she was afraid that someone was going to get hurt. The front entrance has been taped off because “chunks” of the exterior at the top of the building are breaking off and falling. Ms. Pagsuberon had an adjustor from the TML Risk Pool come look at it. The estimate to fix was \$150,000.00 and it is not covered by insurance. It is just a result of age. It was noted that there is also boarded up windows and water damage to the upstairs area. The purpose of this agenda item was just for a discussion. No action was taken.</p>	<p>DISCUSS THE CONDITION OF THE SUB COURTHOUSE AT 117 SOUTH GRAND AVENUE</p>
<p>Ms. Pagsuberon stated that there is no cost to sign up for this program (TIPS) it simply eliminates having to do the three- bid process IF a vendor approved on TIPS is used. She also stated that when Federal Funds are used, the vendor must be listed on TIPS or Buy Board. Mayor Rogers entertained a Motion to authorize City Administrator Arpegea Pagsuberon to enter an interlocal agreement with TIPS Cooperative Purchasing Services. Councilmember Stennett made said Motion. Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS AND CONSIDER AUTHORIZATION OF CITY ADMINISTRATOR TO ENTER INTO INTERLOCAL AGREEMENT WITH TIPS COOPERATIVE PURCHASING SERVICES</p>
<p>This was simply a continuation and a technicality to accomplish the ability for the City Administrator to perform the duties listed above in the preceding agenda item. Mayor Rogers entertained a Motion to authorize City Administrator Arpegea Pagsuberon to enter an Interlocal Agreement with Cooperative Purchasing Services. Mayor Pro-Tem Parker made said Motion. Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p>	<p>CONSIDER AND DISCUSS AUTHORIZATION OF CITY ADMINISTRATOR TO ENTER INTO INTERLOCAL AGREEMENT WITH COOPERATIVE PURCHASING SERVICES</p>
<p>This is the Resolution that needs to be approved to implement the two agenda items listed previously. Mayor Rogers entertained a Motion to approve Resolution R7-23 allowing for Buy Board Cooperative Purchasing Services. Councilmember Kimbro made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	<p>CONSIDER AND APPROVE RESOLUTION R7-23 WITH BUY BOARD COOPERATIVE PURCHASING SERVICES</p>
<p>City Administrator Pagsuberon stated to the Council that this was in reference to a grant program that was administered by the Texas General Land Office. The request for proposal (RFP) would be for the Community Development Block Grant-Mitigation (CDBG-MIT). These funds had been used previously by the City of Olney for mapping in 2012, which was great but missing information. The funds could be used for zoning ordinances, possibly help with City Code, help with water and sewer</p>	<p>CONSIDER AND DISCUSS AUTHORIZATION TO ISSUE REQUESTS FOR PROPOSALS (RFP) FOR ADMINISTRATIVE AND PLAN DEVELOPMENT SERVICES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION</p>

<p>infrastructure. Ms. Pagsuberon stated that she would like to see what could be applied for. This grant would be funded 100% with no costs to the City of Olney, if awarded, with a maximum amount of \$300,000.00. No date has yet been set. Mayor Rogers entertained a Motion to authorize issuance of RFPs for administrative and plan development for the Community Development Block Grant-Mitigation Grant Programs administered by the Texas General Land Office. Mayor Pro-Tem Parker made said Motion. Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p>	<p>(CDBG-MIT) GRANT PROGRAMS ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE (GLO)</p>
<p>Olney Police Department answered 127 calls for service. 14 arrests, wrote 178 traffic warnings and issued 42 citations. The K-9 was deployed three times. Officer Joe Logan began his duties as full-time Code Enforcement. He left 8 door hangers, tagged 12 cars, issued 13 permits, and made 32 calls for service to cease work orders and mailed out 25 warning letters. Animal Control picked up 13 animals. Olney EMS responded to 65 calls and the Olney Volunteer Fire Department went out on seven calls. City Secretary Tammy Hourigan reported that the \$13.5 Million Dollar Revenue Bond has earned \$57,685.59 in interest during the month. Year to date the bond has earned \$218,737.17 in interest. City Administrator Arpegea Pagsuberon said that the surveys of the lots at Lake Cooper are being done and that the estimate was \$1000.00 for each lot. She stated that the City of Olney is still waiting for the engineers to resubmit plans for the water treatment plant to the TCEQ. Michael Jacoba, public works director reported that both cemeteries and all parks were mowed four times in April. The elevation of Lake Cooper was 1132.5 feet, still below the level necessary to lift Phase 2 Drought Contingency Plan, but that the Lake did catch about two inches of rain earlier in the day. They will start spraying for mosquitoes on Wednesday and Friday nights between 7p.m. and 9p.m. The north side of town will be sprayed on Wednesdays and the south side of town will be sprayed on Fridays.</p>	<p>DEPARTMENTAL REPORTS</p>
<p>Mayor Pro-Tem Parker stated that the Public Works Dept. is doing a great job and that the cemetery looks great. Councilmember Simmons reminded that the intersections need to be checked. Several need to have trees trimmed that are obstructing views. Councilmember Wellman thanked the Public Works Dept. for the City-Wide Cleanup. He also stated that he was sure that the City of Olney was due for a water tower inspection and reminded that quite a big chunk of money would need to be budgeted for water towers. Mayor Rogers stated that House of Mercy would be contacted to begin maintaining the mowing of the old Olney Savings Building since it had recently been acquired by the City of Olney.</p>	<p>DISCUSS OTHER COUNCIL MATTERS-ITEMS OF CONCERN TO MEMBERS OF THE CITY COUNCIL</p>

There being no further business to come before the Council, the Council adjourned at 7:14 P.M.

ATTEST:

Tammy Hourigan, City Secretary

ADJOURNMENT